

GLEPHA BOARD OF DIRECTORS

MINUTES OF MEETING HELD ON 14/15 JULY 2020

1. Present

Richard Bent (Chair), Melisa Jardine, Pat Griffin, Auke van Dijk, Inga Heyman, Jennifer Wood, Bill Stronach, Nick Crofts

2. Apologies

Ian de Terte, Stan Gilmour

3. Minutes of last meeting

Accepted as a true and correct record

4. Treasurer's report

- Report had been circulated – few transactions for the month.
- Annual financial report is being prepared by the accountant for presentation at next board meeting – then to AGM.

5. Membership

- Report had been circulated – two new individual members; one new institutional member.
- Discussion re how to re-engage non-renewing members and the possibility of reaching out to each one to encourage renewal.

Action: Melissa to provide a list of members to Pat who will follow up regarding member engagement and renewal

6. GLEPHA Membership fees

- Extensive discussion re options for revised fee structure. It was acknowledged that GLEPHA's fees and the LEPH2021 registration fees were separate matters but there is a clear link in terms of membership benefits.
- Fees are GLEPHA's only current source of income – what would be impact of reduction in fees? Would membership significantly increase?
- Need to seriously examine options for other sources of income – webinars and selling website space may be options.

Agreed: a) For at least the next 12 – 24 months reduce membership term to one year at 50% of current membership fee.

b) During current global environment offer option for further reduction in fee on an individual basis, based on negotiation.

Action: Melissa to discuss with IT to enable PayPal to accept this option.

7. Website

Melissa indicated new website is currently under construction and anticipates 'first draft' later this week. It will provide more front end options and an easier to manage back end.

8. LEPH conferences

8.1. LEPH2021

- Jen. Indicated that planning was proceeding well; call for abstracts in August. Jamie and the conference managers are working on the interface for abstract submissions.

- Bill indicated first large 'Save the Date' campaign is almost complete; Melissa maintains social media activity and newsletter.
- Registration fees – whilst acknowledging that budget matters are the responsibility of the host consortium the Board endorsed the fee structure previously circulated by Jen. Wood.

8.2. LEPH2022

Nick reported that key organisations in England were extremely supportive of the 2022 event, either in Birmingham or Manchester.

8.3. Regional events – all on hold but include discussions re Africa, Latin America, Eastern Europe and Central Asia

9. Special Interest Groups

- No detailed reports or updates.
- Nick indicated OSF may support some webinars – a work in progress.

10. AGM

Action: Bill to provide annual financial report for Board approval

11. LEPH Journal

- Nick reported that major publisher Elsevier is interested in such a journal. They would meet all costs in first two years, and some profit sharing arrangement after that.
- GLEPHA would own the journal and have to provide editor(s) – a very time consuming task.

Action: Nick to continue discussions and report back.

NEXT MEETING: August 2020 (date to be confirmed)