



NOTICE of ANNUAL GENERAL MEETING

OF THE

GLOBAL LAW ENFORCEMENT AND PUBLIC HEALTH ASSOCIATION
WILL BE HELD:

24/25 November 2020 (local times to be advised)

VIRTUAL MEETING BY ZOOM

VIDEO CONFERENCING FORMAT:

The 2020 Annual General Meeting (AGM) will be held by video conference due to 2 circumstances. First, the AGMs have been held in conjunction with the Law Enforcement and Public Health conferences, which have coincided with our association year end, and the next LEPH conference will not be held until March 2021. The opportunity for a significant number of our members to be physically in one location at a certain time, is lost. Second, even if the opportunity existed to meet face-to-face Covid19 has necessitated that our AGM is better held in a virtual environment.

Consumer Affairs, Victoria, Australia, permits an AGM to be held by Zoom, though requires members to be able to clearly and simultaneously communicate with each other participate member during the meeting. Selecting a time to hold the AGM presents some challenges to allow all members an opportunity to participate if they so desire as our members are geographically dispersed around the globe. We have endeavoured to accommodate as many members as possible in scheduling our AGM.

PURPOSE:

The purpose of an Annual General Meeting is:

- to receive and consider—
 - (i) the annual report of the Board on the activities of the Association during the preceding financial year; and
 - (ii) the financial statements of the Association for the preceding financial year submitted by the Board in accordance with Part 7 of the Act;
- to elect approximately half the members of the Board for a two-year term, and;
- to confirm or vary the amounts of the annual membership fees.

QUORUM:

No business may be conducted at a general meeting unless a quorum of members is present. The quorum for a general meeting is the presence, either physically or by proxy, of 10% of the members entitled to vote. If a quorum is not present within 30 minutes of the scheduled commencement time the meeting must be adjourned. **YOU MUST ATTEND VIA ZOOM OR SUBMIT A PROXY FORM BY THE SPECIFIED DATE IN ORDER TO VOTE.**

VOTING:

A person is entitled to vote if they are a financial member or the nominated person from an institutional member-; more than 10 business days have passed since he or she became a member of the Association, and; the member's membership rights are not suspended for any reason. Voting may be exercised in person or by proxy. A member has one vote. An Institutional Membership has one vote only.

Due to holding a virtual AGM all voting will be done by proxy vote and there will be no actual voting during the virtual video AGM. All completed proxy forms must reach the designated person by the designated. The designated person will report the results of the voting during the live video conference AGM.

A member may appoint another member as their proxy to. The appointment of a proxy must be on the designated proxy form, signed by the member making the appointment and submitted by email by the specified date to the person shown on the proxy form.

The member appointing the proxy may give specific directions as to how the proxy is to vote on their behalf, otherwise the proxy may vote in any matter as they see fit. The designated Proxy Form is attached.

The designated person receiving all proxy votes is Melissa Jardine, currently the Secretary of GLEPHA. Melissa will not be standing for re-election and is therefore not considered in a conflicted position.

CONTACT:

Should a member have any questions regarding the annual general meeting, contact Richard Bent, GLEPHA Vice President at rcbent@sfu.ca, or cellular telephone, +1 778 384 1484.

AGENDA

Global Law Enforcement and Global Health Association

Annual General Meeting

VIDEO CONFERENCE

DATE

- A. Call to Order/Welcome
- B. Determination of Quorum
- C. Filing Proof of Notice of Meeting
 - 1. Present and Apologies
- D. President's Report
- E. Financial Report
- F. Election of Vacant Board of Directors Positions:
 - See attached explanatory note
- G. New Business (For discussion only) **Comment: You have specified the purpose of the AGM in info above and it does not include other/new business. In the interests of keeping this meeting as expedient as possible I would omit this item.**
- H. Close of Business

Election of Vacant Board of Directors Positions – Explanatory Notes

The Board consists of—

- (a) a President; and
- (b) a Vice-President; and
- (c) a Secretary; and
- (d) a Treasurer; and
- (e) not more than 5 ordinary members.

As the GLEPHA is incorporated in Australia, the position of Secretary must be held by a person residing in Australia. The positions of Secretary and Treasurer may be held by the same person, though currently these positions are occupied separately.

Election of Board positions is for a two-year period, therefore, to comply with the Constitution of the GLEPHA, an election of approximately half the board members occurs every year.

The following positions will be vacated and an election held at the 2020 Annual General Meeting:

President – if Board makes decision quickly on restructure as per my comments in email

- 1. Vice President**
- 2. Secretary/Treasurer**
- 3. 3 Ordinary Members**

Nominations

- (1) Prior to the election of each position, the Chairperson of the meeting must call for nominations to fill that position.
- (2) An eligible member of the Association may—
 - (a) nominate himself or herself; or
 - (b) with the member's consent, be nominated by another member.
- (3) A member who is nominated for a position and fails to be elected to that position may be nominated for any other position for which an election is yet to be held.

Nominees are required to provide a photo and brief bio (3 paras) describing their experience and likely contribution to the board. ~~will have an opportunity to give a brief introduction and presentation to the members at the AGM describing how they would contribute to the board.~~ **This request has been added to the nomination form.**

In the event you are unable to attend the AGM and you wish to nominate yourself, please provide a brief biography and narrative about why you wish to be considered, as well as indicate which position(s) you wish to be considered for, to Melissa Jardine, Secretary, by **DATE:???**



NOMINATION FORM for BOARD POSITION

A nominee must be a financial member of the GLEPHA Inc in order to be considered for a board position. A member may also self-nominate. A nominator nominating another member must also be a financial member of GLEPHA Inc.

As a financial Voting Member of GLEPHA Inc. I hereby nominate or self-nominate for appointment as a member of the Board of the GLEPHA Inc., for the position of **President****, *Vice-President, Secretary/Treasurer or Ordinary member.*

*Please circle respective position

**** if board approve restructure quickly**

Name of NOMINEE:

Phone: _____

E-mail: _____

Name of NOMINATOR: _____

Phone: _____

E-mail: _____

Signature of Nominator:

Date: _____

IMPORTANT: Please provide a photo and brief bio (3 paras) describing your relevant experience and likely contribution to the board with this nomination form. This will be posted on the GLEPHA website.

PLEASE NOTE:

Nominations close at 5.00 PM GMT on: DATE

Email Nominations to: Melissa Jardine, Secretary, GLEPHA
Email: Melissa.Jardine@gmail.com



ANNUAL GENERAL MEETING

GLOBAL LAW ENFORCEMENT AND PUBLIC HEALTH ASSOCIATION

PROXY FORM

I, _____, of

a **financial** member ~~in good standing~~ of the Global Law Enforcement and **Public**

~~Global~~ Health Association hereby appoint:

as my proxy for me and on my behalf at the Annual General Meeting to be held **DATE**

and at any adjournment thereof.

Signed this _____ Day of _____ 2020.

(Member signature)

Note: **If you wish**, in assigning a proxy ensure you provide instruction with respect to your vote on acceptance of the Financial Statements and with respect to voting for Board positions. In **the** absence of specific instructions, the assigned proxy will use their discretion and best judgement in voting on your behalf at the AGM.

Please ensure your proxy form is sent to Melissa Jardine, at:
Melissa.Jardine@gmail.com by **DATE**.