

GLEPHA BOARD OF DIRECTORS

MINUTES OF MEETING HELD ON 18/19 June 2021 (by Zoom)

1. **Present:** Richard Bent (Chair), Auke van Dijk, Mukta Sharma, Bill Stronach, Isabelle Bartkowiak-Theron. In attendance: Nick Crofts (ED)
2. **Apologies:** Pat Griffin, Justin Srivastava, Rhoda Wanyenze
3. **Minutes of last meeting:** Accepted as a true and correct record.
4. **State of the organisation**

4.1. Treasurer's report

The report had been circulated and Bill noted there were very few transactions for the period. The report was accepted.

4.2. Membership

4.2.1 Analysis of current membership - had been circulated for information and indicated renewal income to June 2023 if all current members renewed.

4.2.2. 'Growing GLEPHA 2021 - proposed membership campaign.

The proposal had been circulated and Bill made the following points:

- If GLEPHA is to grow, membership fees will provide a major, but not the only source of income.
- Currently the activity re growing memberships is minimal and some members are not renewing and a few new members are joining.
- Reduced conference fees have been the main driver of new memberships and this benefit's value is significantly reduced with virtual conferencing.
- Other benefits are difficult to identify and must be benefits that can actually be delivered with limited staff resources.

There was general discussion about:

- The place of membership as a basis for the organisation; whether other income options like business activities (i.e. contract work, brokering) and sponsorships are really feasible.

It was suggested that (a) GLEPHA could exist as an Association of individuals and institutions with their own activities but GLEPHA would not conduct activities of its own or (b) as per the draft strategic plan GLEPHA would conduct a range of activities in its own right.

- An additional benefit of allowing members to use GLEPHA as a support organisation for grant applications was suggested by Isa. This was seen as a significant and tangible benefit but would need transparent processes for providing endorsements.
- Another tangible benefit was the possibility of members publishing articles on website - suggested by Richard.

It was agreed to (a) accept the proposal to undertake a membership drive in September (b) to 're-invigorate' the text on the website prior before Sept. (c) commit up to \$5000.00 for administrative support for the campaign. (It was noted that this financial commitment was well within the resources of the organisation.)

ACTIONS:

Bill to undertake re-writing of website text with assistance from Ines Communication as needed.

Directors to provide any new ideas for membership benefits by 30 June.

5. Strategic plan

Nick had circulated the draft and incomplete strategic plan and asked directors to provide feedback on some/all of the sections that were blank - mainly objectives for each pillar of work and main activities.

Pillar 5 especially still needs to be developed - ideas welcome

ACTION: Directors to provide feedback and ideas to Nick by 30 June.

6. Executive Director's report

The report had been circulated and Nick noted:

- The Conference Committee needs to be established asap given the work already occurring towards events in 2022, 23 & 24.

ACTIONS: (from May meeting)

Bill to finalise for the next meeting the Conference Planning Manual and amend the draft Terms of Reference for the Committee (based on suggestions from the May meeting.

- Zambia Police: prevention of police suicide

Nick is keen to provide support for, or actually managing this project. It may be something that could be undertaken by the Police Mental Health SIG. Nick is also speaking to Stuart Thomas about involvement.

7. Special Interest Group matters

A number of matters related to SIG's were reported:

- Harm Reduction - Mukta and Nick to follow up on a number of outstanding matters

- Sub-standard medicines - no activity yet
- Road trauma - as above. However it was noted that this was a high priority area with minimal recognition of road trauma as a PH matter.
- Education - Isa reported (a) that the book went to production today and should be available by the end of the year and (b) the Uni of Tasmania has approved a fee paying short course in LE & PH. Isa indicated it could be conducted in conjunction with GLEPHA with benefits to members via reduced fees.

The Board congratulated Isa on both these achievements.

NEXT MEETING Date to be advised